

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1992

POST : OSAKA

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	300	12.50	17.50	0.60
FROM TERRITORIES :	130	5.00	10.00	0.30
B.VISITS TO CLIENTS IN TERRITORY :	60	7.50	5.00	0.25
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS FAIRS :	5	10.00	15.00	0.50
MISSIONS :	5	15.00	17.50	0.65
CONFERENCE SEMINARS :	4	10.00	17.50	0.55
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	0	0.00	0.00	0.00
POST INITIATED :	0	7.50	0.00	0.15
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES FROM CANADA :	7	5.00	2.50	0.15
FROM TERRITORIES :	5	0.00	2.50	0.05
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		5.00	2.50	0.15
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	0	5.00	5.00	0.20
OTHER DEPARTMENT :	0	0.00	0.00	0.00
PROVINCES/MUNICIPALITIES :	0	0.00	0.00	0.00
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		0.00	0.00	0.00
LEAVE, PROFESSIONAL DEVELOP :		7.50	5.00	0.25
K.SERVICE TO OTHER MISSION PROGRAMS :		10.00	0.00	0.20
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	53
FROM TERRIT :	20
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	90
FROM TERRIT :	30
NUMBER OF PEMD APPLICATIONS COMMENTED ON :	15
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	2
-LOCALLY ENGAGED :	2