

**PART II: SPECIFIC PROVISIONS****ARTICLE 4****Service of Documents**

1. The Requested State shall serve any document transmitted to it for the purpose of service.
2. The Requesting State shall transmit a request for the service of a document pertaining to a response or appearance in the Requesting State within a reasonable time before the scheduled response or appearance.
3. The Requested State shall return a proof of service in the manner required by the Requesting State. Unless otherwise indicated in the request, service shall be on the person named and proof of service shall include the signature of the person and the date of service.

**ARTICLE 5****Transmission of Documents and Objects**

1. When the request for assistance concerns the transmission of records and documents, the Requested State may transmit certified true copies thereof, unless the Requesting State expressly requests the originals.
2. The original records or documents or objects transmitted to the Requesting State shall be returned to the Requested State as soon as possible, upon the latter's request.
3. Insofar as not prohibited by the law of the Requested State, records, documents or objects shall be transmitted in a form or accompanied by such certification as may be requested by the Requesting State in order to make them admissible according to the law of the Requesting State.

**ARTICLE 6****Taking of Evidence in the Requested State**

1. The Requested State shall take necessary measures to obtain the appearance of requested persons before a competent authority to testify and produce documents, records or other articles in the Requested State, according to the law of the Requested State.
2. The Requested State shall allow the presence of persons specified in the request at the taking of evidence under this Article and shall allow such persons to question the person giving testimony or producing evidence.
3. The Requested State shall permit the persons of the Requesting State present at the execution of a request to make a verbatim transcript of the proceedings and allow these persons to use technical means for this purpose.