

Supplementary Information

Information to supplement the policies and procedures described in this guide can be obtained from the following sources:

Approved hotels in Canada

A copy of a directory entitled Hotel Directory for Government Employees is available in each division. (Although it lists U.S. and foreign hotels, staff are required to make their foreign accommodation bookings through the local mission.)

Car rentals in Canada

A copy of the brochure, Government Directory of Rental Rates for Passenger Vehicles at Canadian Airports, is available from ABMT until May 1. After this date, copies will be made available to each division.

Government policies, procedures or travel entitlements

Questions regarding these matters which cannot be answered by reading Chapter 4 of the Manual of Regulations should be directed to ABMT at (996-6192).

Flight or other transportation schedules, availability and routing

To contact Central Travel Service, either visit their office in person (Tower D, 2nd floor), or contact a regular CTS office by calling:

CTS/Air Canada 993-1661

CTS/Canadian Pacific 993-7000