

21/02/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1994

REGION : UNITED STATES

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 7607	13.66	22.65	18.10
FROM TERRITORIES	: 5489	9.06	13.60	11.15
B. VISITS TO CLIENTS IN TERRITORY	: 1411	7.66	6.30	6.31
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	: 90	2.72	5.55	4.23
MISSIONS	: 51	2.48	5.28	3.99
CONFERENCE SEMINARS	: 120	5.48	3.28	3.78
OTHER	: 77	1.30	1.23	1.17
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 28	0.66	0.56	0.56
POST INITIATED	: 103	2.39	1.98	1.98
E. COMMUNICATIONS ACTIVITIES	: 300	1.96	1.30	1.43
F. INVESTMENT ENQUIRIES FROM CANADA	: 254	1.12	1.76	1.43
FROM TERRITORIES	: 246	1.15	2.16	1.68
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 82	0.78	0.88	0.79
CONNECTIONS ARRANGED	: 67	0.39	0.68	0.54
H. PARTICIPATION IN PROG-REL EVENTS OUTSIDE POST	: 1.78	1.78	1.35	1.40
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO	: 65	0.69	0.31	0.42
HOST GOVERNMENT	: 100	1.90	0.51	0.94
OTHER DEPARTMENT	: 136	1.72	0.96	1.15
PROVINCES/MUNICIPALITIES	: 248	2.69	2.13	2.17
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.	: 22.63	22.63	4.13	9.95
LEAVE, PROFESSIONAL DEVELOP	: 11.27	11.27	7.75	8.37
K. SERVICE TO OTHER MISSION PROGRAMS	: 5.84	5.84	0.38	2.16
L. TOURISM PROGRAM ACTIVITIES	: 0.54	0.54	15.20	9.30
***** TOTALS *****		99.87	99.93	93.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 321
FROM TERRIT : 219
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 1358
FROM TERRIT : 1014

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 252

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 33
-LOCALLY ENGAGED : 60