

02/06/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1991

POST : BUDAPEST

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	149	30.00	37.00	0.67
FROM TERRITORIES :	95	14.00	12.00	0.26
B.VISITS TO CLIENTS IN TERRITORY :	78	12.00	7.00	0.19
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	10	8.00	7.00	0.15
CONFERENCE SEMINARS :	2	1.00	2.00	0.03
OTHER :	11	0.00	2.00	0.02
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	8	6.00	5.00	0.11
POST INITIATED :	10	8.00	4.00	0.12
E.COMMUNICATIONS ACTIVITIES :	5	3.00	6.00	0.09
F.INVESTMENT ENQUIRIES FROM CANADA :	10	3.00	1.00	0.04
FROM TERRITORIES :	5	2.00	0.00	0.02
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	3	0.00	1.00	0.01
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		7.00	0.00	0.07
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	3	1.00	0.00	0.01
HOST GOVERNMENT :	4	1.00	0.00	0.01
OTHER DEPARTMENT :	3	1.00	0.00	0.01
PROVINCES/MUNICIPALITIES :	5	3.00	1.00	0.04
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		0.00	0.00	0.00
LEAVE, PROFESSIONAL DEVELOP :		0.00	14.00	0.14
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	1.00	0.01
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	120
FROM TERRIT :	11
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	120
FROM TERRIT :	109

NUMBER OF PEMD APPLICATIONS COMMENTED ON :	10
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NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	1
-LOCALLY ENGAGED :	1