

4. The basic new structure for the Department is set out in the attached set of charts. The functions listed underneath the Divisions are illustrative and not definitive. In the interval leading to the implementation of the new structure in September, there will be consultation with ADMs on the details of the design of each branch and the responsibilities to be given individual divisions.

5. Ministers and Deputy Ministers. At the Ministerial and Deputy Ministerial level there will be no basic change from the structure established in 1982. The Deputy Minister (International Trade) and Coordinator, International Economic Relations, and the Deputy Minister (Political Affairs) will retain certain units under their exclusive responsibility and will also be responsible for policies and activities of the geographic branches within their respective domains. The Deputy Ministers will continue to deal directly with the SSEA and the two other Ministers of the portfolio. They will also continue to act with the Under-Secretary as the senior managers of the Department, acting in his stead as necessary and representing the Department within and outside government, both in Canada and abroad.

6. Geographic Assistant Deputy Ministers. The Assistant Deputy Ministers of the five geographic sectors will be delegated responsibility for the management and coordination of the full range of Canadian relations with their regions (Africa and Middle East, Asia and Pacific, USA, Europe, and Latin America and Caribbean). They will provide advice to the DM (International Trade) on all trade and economic matters within their regions. They will provide advice to the DM (Political Affairs) on all other matters regarding Canadian policies and programs in their regions. They will also be responsible for management of both their posts and branch.

7. In fulfilling these responsibilities the ADMs will ensure that the units within their branches liaise and coordinate their activities with the appropriate functional units of the Trade Development/Trade Commissioner Services Branch, the Economic and Trade Policy Branch, the Political and International Security Branch, and the Social Affairs and Programs Branch on matters within their expertise and authority. They will also draw on the services of the Personnel and Administration Branches, the Office of the Legal Advisor and the Office of Protocol as required. In addition, the ADMs will ensure that, on global foreign policy issues and on matters affecting domestic policies and programs, appropriate consultation with the Policy Coordination Branch takes place.