

## FINANCIAL SCRIBE'S BOOKS.

Financial Scribes will require three books, viz. :

1. A cash account book, in which they should enter, on the debtor side, all amounts paid in by members of the Division, and on the creditor side, the amount paid over to the Treasurer. Thus :

Dr...Hx. THOMSON, R. S., in acct. with — Division, No. —, S. of T...Cr.

18— Oct. 1.	To monthly dues from Wm. Smith R. Williams				18— Oct. 1.	By Paid Treas- urer.....				2	6
			1	3							
			1	3							

From this Book the F. S. should copy into

(2d). The Ledger, in which the personal accounts of the Members are kept, and in which he should enter, on the debtor side the amounts due the Division, and on the creditor side the amounts paid in, thus :

Dr...SAMUEL ROGERS in account with — Division, No. —, S. of T...Cr.

18— Oct. 1.	To one month's dues. ....£				18— Oct. 1.	By Paid ....£	0	1	10½
	Fine . . . . .	0	1	3					
				7½					