

In carrying out these purposes, the Federal-Provincial Co-ordination Division is engaged primarily in the following activities: It assists in making arrangements for visits abroad by provincial representatives, as well as for visits of foreign representatives to the provinces. It also tries to ensure that the provinces are adequately represented on Canadian delegations to international conferences and organizations. With respect to Canada's program of assistance to developing countries, the division seeks to ensure that provincial aid projects are co-ordinated with the activities of the Canadian International Development Agency and with the development-assistance programs for which CIDA is responsible. The division is also responsible for consulting the provinces with respect to the conclusion of treaties, conventions and other formal agreements between Canada and foreign countries when these touch on areas of provincial or joint federal-provincial jurisdiction.

The *Commonwealth Institutions Division* has general responsibility for Canada's participation in the Commonwealth association and its many subsidiary and related bodies. In particular, it is responsible for co-ordinating Canadian participation in Commonwealth heads of government meetings and in other Commonwealth conferences and serves as a focal point for communications with the Commonwealth Secretariat and a reference centre for any matters involving the Commonwealth. Its main functions, in conjunction with other divisions of the Department and with other departments and agencies of the Government, are to advise on Canada's participation in Commonwealth programs and activities and to co-ordinate the implementation of Government policies in relation to the Commonwealth. It also has an advisory and liaison function in relation to Canadian involvement with the more than 250 non-governmental institutions, associations and organizations associated with the Commonwealth. In carrying out these responsibilities, the division tries to maintain the common traditions and values derived from experience and to foster the long-established customs of informal consultation and good-neighbourly co-operation that lie at the heart of the Commonwealth relation and give the association its unique character.

The *Francophone Institutions Division* has general responsibility for the multilateral aspects of Canada's relations with French-speaking countries. It assists in formulating and implementing Canadian policy on multilateral relations between these countries and in co-ordinating the Canadian contribution to their aid programs. Thus the division is responsible for handling all aspects of the Canadian presence in La Francophonie, the cultural community of the world's French-speaking countries. *Inter alia*, it establishes and co-ordinates Canadian participation in various meetings and events of an official or semi-official nature taking place in such countries.