

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1992

SUB-REGION: EAST EUROPE

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	1426	27.66	31.66	4.51
FROM TERRITORIES :	1145	9.33	19.77	2.34
B. VISITS TO CLIENTS IN TERRITORY :	329	12.16	8.22	1.47
C. EXPORT/TRADE/POLICY FAIRS :	4	2.83	3.66	0.50
PROJECTS AND EVENTS MISSIONS :	13	6.50	3.00	0.66
CONFERENCE SEMINARS :	4	0.66	0.55	0.09
OTHER :	6	1.16	1.00	0.16
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	38	5.33	1.66	0.47
POST INITIATED :	60	7.50	3.11	0.73
E. COMMUNICATIONS ACTIVITIES :	4	0.83	0.00	0.05
F. INVESTMENT ENQUIRIES FROM CANADA :	39	2.00	2.66	0.36
FROM TERRITORIES :	83	0.83	3.00	0.32
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	39	0.00	1.77	0.16
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		3.00	0.00	0.18
I. SERVICE REQUESTS FM GOV'T SOURCES NGO :	25	1.50	2.00	0.27
HOST GOVERNMENT :	60	1.83	1.88	0.28
OTHER DEPARTMENT :	31	2.50	2.22	0.35
PROVINCES/MUNICIPALITIES :	40	1.50	2.77	0.34
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		4.50	2.33	0.48
LEAVE, PROFESSIONAL DEVELOP :		4.16	7.00	0.88
K. SERVICE TO OTHER MISSION PROGRAMS :		4.16	1.66	0.40
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		99.94	99.92	15.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	66
FROM TERRIT :	128
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	648
FROM TERRIT :	522

NUMBER OF PEMD APPLICATIONS COMMENTED ON :	20
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NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	6
-LOCALLY ENGAGED :	9