

All books are bound in Chinese style, *i.e.*, cloth cases held together by bone slips (*ku tsien*). The back of every *t'ao* is provided with a label, each label giving the following items: name of library; classification number; accession or running catalogue number; romanization or transliteration of title (in Thomas Wade's system); title in Chinese characters, written with a brush; short contents of work; romanization of author's name; author's name in Chinese; if rare or original edition, thus specified; number of volumes, if more than one.

Works are classified (like those of the Library of Congress, Washington, the Bibliothèque Nationale, Paris, and others) according to the so-called "Four Treasure" system established toward the end of the third century A.D., by Sun Hu, keeper of the Imperial Library of the Wei dynasty, and which was followed by bibliographers and imperial librarians of the subsequent dynasties. In the "Four Treasure" system, all Chinese works are classified under four principal categories, (1) canonical literature (*king*); (2) history (*shi*); (3) philosophers (*tse*); (4) belles-lettres (*tsi*),—designated by the capital letters A, B, C, D.

White index cards are used for original works; red cards for works contained in the *ts'ung shu*, or collections of reprints.

At present the Library has two sets of index cards: title cards and authors' cards. In course of time two sets will be added, namely, title and authors' cards in Chinese, arranged according to the number of strokes in the first character. In addition to this titles of all works in alphabetical order will be written on cards.

On the title cards the following information is given. In the left-hand upper corner: classification number and call number; title of work in Chinese (written with a brush) running vertically parallel to left-hand side of card; romanization of title, running from left to right at top of card; underneath, concise description of contents of work, name or names of authors in Chinese and romanization, of commentators, writers of prefaces, postscripts; date of first publication; date of issue of edition in question; number of chapters; kind of paper; size in millimeters; in left-hand lower corner, accession or running catalogue-number; to the right on same line: number of *t'ao* and volumes.

Authors' cards are written out in the same manner, with contents of work, etc.

The Library is at present well equipped for research work. It is especially strong in dictionaries, historical works, catalogues, encyclopedias, and medicine.

Of rare and old editions the following are deserving of particular mention:

*Han wen kung kung k'ao i*, collection of works in prose and poetry by Han Yü (A.D. 768-824), compiled by Chu Hi (A.D. 1130-1200), in 8 volumes, issued in the latter part of the 13th century.

*T'ung chi*, history of China beginning from the mythical emperor Fu Hi down to the end of the T'ang dynasty (A.D. 906),