

Administrative Staff

"Appointments of clerks and stenographers to the clerical staff of the Department are made by the Civil Service Commission on the basis of competitive examinations conducted periodically by the Commission. Members of the staff are appointed initially to positions in Ottawa, with a period of probationary service. They normally become available for a foreign posting. All are selected in the Department on the understanding that they are prepared to serve in Ottawa or at any post abroad as required. A tour of duty at a foreign post varies from two to three and one-half years, depending on the climatic and living conditions at the post concerned."

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