

APPENDIX C

LETTER OF REQUEST (TO TAKE EVIDENCE)

To the competent judicial authority of _____
(Name of Country)
in the

Whereas a Civil (Commercial) action is now pending in the _____
(Name of Court)
in _____ in Canada, in which _____ is
(Country of Origin)
Plaintiff; and _____ is Defendant, and in the said action
the Plaintiff claims _____ ;

And Whereas, it has been represented to the said Court that it is necessary
for the purposes of justice and for the due determination of the matters in dis-
pute between the parties, that the following persons should be examined as
witnesses upon oath touching such matters, that is to say _____
(Names and addresses of

_____)
witnesses).

And it is appearing that such witnesses are resident within your juris-
diction, _____ (The Chief Justice or other presiding
judge of the Court in question) have the honour to request, and do hereby
request, that for the reasons aforesaid, and for the assistance of the said Court,
you will be pleased to summon the said witnesses _____ (and
such other witnesses as the agents of the said Plaintiff and Defendant shall
humbly request you in writing so to summon) to attend at such time and place
as you shall appoint, before you or such other person as according to your
procedure is competent to order the examination of witnesses, and that you
will order such witnesses to be examined (upon the Interrogatories which
accompany this Letter of Request) viva voce, touching the said matters in
question, in the presence of the agents of the plaintiff and defendant, or such
of them as shall, on due notice given, attend such examination.

And I further have the honour to request that you will permit the agents
of both the said plaintiff and defendant or such of them as shall be present to
be at liberty to examine (upon interrogatories and viva voce upon the subject-
matter thereof or arising out of the answers thereto) such witnesses as may,
after due notice in writing, be produced on their behalf, and give liberty to the
other party to cross-examine the said witnesses (upon cross-interrogatories
and viva voce) and the party producing the witness for examination, liberty to
re-examine him viva voce.